

NOWTHEN SPRING SWAP MEET & TRACTOR PULL
MAY 9TH, 2009

Swap Meet, 8 AM – 4 PM. **Tractor Pull** starts at Noon. **Food & beverages** will be served in the Pavilion.

Outdoor Swap Meet spaces will be available on a first come first served basis at a rate of \$1.00 per frontage foot. Outdoor swap meet spaces are 20' deep. Example - A 30' frontage x 20' space will cost \$30.

Indoor 10' x 10' spaces will be available in the Pavilion. Indoor spaces are \$30. Limited indoor electricity is available for \$10 per cord.

A \$10 discount will be given to prepaid mail-in registrations which will be accepted thru May 2nd. Vendors may also pay the registration fee in person on Thursday May 7th, 6–8 PM, Friday May 8th, 6–8 PM or Saturday May 9th, 8-10 AM to reserve their space on a first come first served basis.

Spaces will be assigned in-line on both sides of the road, first come first served. Vendors, who want to be next to each other, must arrive at the same time.

No shelter, electricity or water is provided for outdoor spaces. Vendor provided shelters may be used as long as they are safely secured and contained within their paid vendor space. Vendor provided generators may be used if they are quiet and operated in a safe manner.

Vendor vehicles must be parked within their vendor spot or in the designated parking lot.

NO explosive or sparking items such as but not limited to snappers, poppers, sparklers or smoke bombs and alcohol, tobacco, or weapons are to be sold or displayed.

The NOWTHEN SPRING SWAP MEET & TRACTOR PULL is a family event. All vendors are expected to dress and conduct themselves in a neat, orderly, and courteous manner at all times. Drunkenness, foul language and such actions will not be tolerated.

All vendors must have & show proof of a MN Sales Tax ID, application or exemption.

Anyone not following the above guidelines may be asked to leave the grounds without refund of fees paid. Refunds will also not be given due to weather, lack of business, or cancellations after May 2nd. The NHPA is not responsible for damage or loss of vendor property. Children 12 & under must be supervised by an adult at all times.

Mail-in registrations are to be sent to:

→Dee Hemgren, 1204 – 329th Ave NW, Cambridge, MN. 55008. Phone 763-689-1790 ←

- 1. INSTRUCTIONS:**
- 2. To register, return the enclosed form completely filled in and signed on both sides.**
- 3. The indoor spaces are only available for high end merchandise which requires protection. Indoor vendors must include a picture of their merchandise with registration form to be determined whether or not indoor space will be allowed.**
- 4. Payment by means of check or money order payable to “NOWTHEN HISTORICAL POWER ASSOCIATION” (NHPA) must accompany the registration form. *DO NOT SEND CASH THROUGH THE MAIL!***
- 5. Pre-registrations will be accepted thru May 2nd, 2009. Receipts will be mailed by May 4th, unless otherwise requested.**
- 6. Spaces will be assigned in-line on both sides of the road, first come first served. Vendors, who want to be next to each other, must arrive at the same time.**

2009 NOWTHEN SPRING SWAP MEET MINNESOTA SALES TAX I.D. REGISTRATION SHEET REQUIRED of ALL FLEA MARKET VENDORS

MINNESOTA Department of Revenue

Sales and use tax

Operator Certificate of Compliance

ST-19

Read the information on the back before completing this certificate.

Person selling at event: Complete this certificate and give it to the operator/organizer of the event.

Operator/organizer of event: Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type

Name of business selling or exhibiting at event	Minnesota tax ID number
Seller's complete address	City State Zip code
Name of person or group organizing event	NOWTHEN HISTORICAL POWER ASSOCIATION
Name and location of event	SPRING TRACTOR PULL and SWAP MEET 7415 OLD VIKING BLVD, ANOKA, MN 55303
Date(s) of event	MAY 9th, 2009

Merchandise sold

Describe the type of merchandise you plan to sell.

Sales tax exemption information

Complete this section if you are not required to have a Minnesota tax ID number.

- I am selling only nontaxable items.
- I am not making any sales at the event.
- I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
- This is a nonprofit organization that meets the exemption requirements described below:
 - _____ Candy sold for fund-raising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.25, subd. 2[1]).
 - _____ Youth or senior citizen group with fund-raising receipts of \$10,000 or less per year (MS 297A.256, subd. 1[a] and [b]).
 - _____ A nonprofit organization that meets all the criteria set forth in MS 297A.256, subd. 1(c) (see reverse side).

Sign here

I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Signature of seller	Print name here
Date	Daytime phone ()

PENALTY — Operators who do not have Form ST-19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Stock No. 2100190
(Rev. 6/00)

TO OBTAIN A MINNESOTA SALES TAX I.D. NUMBER

Call the MN Department of Revenue
651-282-5225 or 800-657-3605

ALL VENDORS ARE REQUIRED TO COMPLETE THIS FORM

Unless they are exempt per section 3

Information for sellers and event operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Sales tax registration

To register for a Minnesota tax ID number, call (651) 282-5225 or 1-800-657-3605.

A registration application (Form ABR) is also available on our web site.

Information and assistance

If you have questions or want fact sheets on specific sales tax topics, call (651) 296-6181 or 1-800-657-3777.

Most sales tax forms and fact sheets are also available on our web site at www.taxes.state.mn.us.

For information related to sellers and event operators, see fact sheet #148, *Special Event Exhibitors*, and #149, *Operators of Selling Events*.

TTY users may contact the department through the Minnesota Relay Service at 1-800-627-3529.

We'll provide information in an alternative format upon request to persons with disabilities.

Nonprofit fund-raising – M.S. 297A.256, subd. 1(c)

An exemption is provided for certain fund-raising sales by nonprofit organizations. The nonprofit organization can be any nonprofit charitable, religious, educational, civic, fraternal, senior citizen, or veterans' group and any unit of government. Their sales are exempt if the following requirements are met:

1. The profits must be used exclusively for charitable, religious or educational purposes. No part of the net earnings of the organization can benefit a private individual.
2. The exemption is limited to no more than 24 selling days a year.
3. Separate accounting records must be kept for each fund-raising event, including all receipts and disbursements. All expenses must be documented.

Fund-raising events held on premises leased or occupied for more than five days but fewer than 30 days do not qualify for the exemption.

_____ NUMBER OF 10' x 10' INDOOR SPACES AT \$30.00 EACH

_____ ELECTRICITY AT \$10 PER INDOOR SPACE

_____ AMOUNT OF OUTDOOR SPACE AT \$1 PER FOOT

_____ TOTAL / METHOD OF PAYMENT _____

RECEIVED BY / DATE _____

NOTE: NO EXPLOSIVE OR SPARKING ITEMS SUCH AS BUT NOT LIMITED TO SNAPPERS, POPPERS, SPARKLERS, OR SMOKE BOMBS AND ALCOHOL OR TOBACCO IS TO BE SOLD, DISPLAYED OR CONSUMED.

I HAVE READ, UNDERSTAND AND AGREE TO ALL CONDITIONS OF THIS REGISTRATION.

VENDOR SIGNATURE / DATE _____